

MEETING NOTICE & AGENDA

MARION CITY COUNCIL

Monday, September 17, 2018 – 6:00 p.m.
Marion City Hall, 217 South Main Street, Marion, KY

Regular Meeting

Call to Order

Public Comments

BUSINESS AGENDA

1. Approval of the Minutes of August 20, 2018 Council Meeting and August 27, 2018 Special Council Meeting
2. Update on Marion Sewer Projects by Eclipse Engineering
3. Update on City Lease with MidWest Transport Specialists, Inc.
4. Update on Marion Leaf Collection Program
5. A Representative from the Senior Center to Address the Council
6. A Representative from the Marion Tourism Commission to Address the Council
7. Mayor/Council/Staff Comments & Questions
8. Adjourn

To: Mayor and City Council
From: Adam Ledford, City Administrator
Re: Agenda Description
Date: September 17, 2018

Call to Order
Public Comments

Business Agenda

- I. Approval of Minutes for 8/20 Council & 8/27 Special Council Meetings
Description:
A council member does not have to be present at the previous meeting to approve the minutes for that meeting. A copy of the minutes is included in your packet. Approval will require a motion/second and vote of the council.

- II. Sewer Project Update from Eclipse Engineering
Description:
Alan Robinson will be on hand to update the council on the state of the sewer projects. I believe he will share that the system project will go out for bids at the next council meeting. He will also be prepared to discuss the possible impact of adjusting the current minimum rate assessments.

- III. Update on Midwest Transport
Description:
The council will hear that the after several conversations between the city and Midwest, both parties have decided to terminate the lease as of September 1, 2018. Midwest was given additional time to remove a few final items.

- IV. Update on Marion Leaf Collection
Description:
The Mayor will share the arrangement he has made between the City, County, and the Jail that should allow the service to continue in town.

- V. Senior Center Representative
Description:
A representative from the senior center will be on hand to report on the status of the organization.

- VI. Tourism Representative
Description:
A representative from the Tourism Commission will be on hand to discuss plans for a frisbee golf course. They will likely be asking the City to provide some form of

commitment on the future use of the property known was the Victory Gardens. They are also aware the council will want to discuss the current rate of rental they pay for the part of the building they use.

VII. Mayor/Council/Staff Forum

- This would be the time for any Council Member to share activities or issues going on at the liaison meetings they have attended.
- City staff has completed a major improvement to the 2nd Street bridge.
- Brian and I have been finalizing a priority list for street repairs that should be ready for action at the next council meeting.
- The city staff is planning action on Country Club Drive where an elevated driveway is eroding.

VIII. Adjournment

**Meeting of the Marion City Council
August 20, 2018**

The Marion City Council met in regular session August 20, 2018 at 6:00 p.m. with Mayor Jared Byford presiding. Council members present were Phyllis Sykes, Darrin Tabor, Donnie Arflack, Dwight Sherer, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Melinda Gipson, Pam Enoch, Terri Hart, Brian Thomas, Layten Croft, Ray O'Neal, Heath Martin, and the city attorney. A public sign-in sheet is attached and made part of these minutes.

PUBLIC COMMENTS

Wayne and Susan Pritchard, residents at 403 North Maple Street, were present at meeting concerning their water bill. Mr. Pritchard stated his water bill is usually a minimum bill unless the city does not read within 30 days of his last bill. He complained that sometimes there is 35 days between meter readings and it puts his environmental fee up to higher level. The city administrator, Adam Ledford, stated it is standard utility practice across the country to allow a variation to the window for meter reading. After a brief discussion on this issue, the mayor stated the City would look into this issue.

Several residents from Oakhill Drive were present at the meeting concerning the state of their street. Larry Yates was the spokesman for the group. He stated this had been a growing problem after years of neglect. The city administrator, Adam Ledford, said he should know how much money is available for street improvements within the next month, he stated the City had just completed a costly repair to a problem bridge on Second Street. Dulcie Hardin added there was a culvert that was messing up her yard. The mayor stated the city would check out these issues. The residents also had complaints about a nuisance property on Chapel Hill Road.

Jeremiah Walston, a resident at 300 East Gum Street, was present at meeting. He was concerned about the city-owned property off East Elm Street currently leased by Midwest Trucking. He stated his belief illegal burning was taking place on the property. He presented pictures to the council to support his claim. He indicated his belief that several items included in the pictures are on a Kentucky Division of Air Quality list of materials that cannot be burned. The City attorney shared his belief that the pictures indicate the burning is also in violation of the City's fire ordinance. The city administrator suggested to let the city attorney and the police chief take care of this issue before the council took any sort of action such as terminating the lease.

GENERAL GOVERNMENT

Motion by Phyllis Sykes, second D'Anna Browning to approve the minutes of the meeting July 16, 2018 minutes submitted to council. All voted yes.

Layten Croft, 911 Coordinator, updated the council on the 911E grant. She reported that a \$70,000 grant awarded by the Kentucky Department of Homeland Security last month, will be used to update the city's emergency dispatch phone system. She stated the new system would not only make it easier for the five-person emergency operator team, but would even go further in saving lives. Layten completed the grant application this last spring with help from Angela Crawford at Pennyriple Area Development District. She stated the system should be up and going by next spring.

Motion by Dwight Sherer, second by Darrin Tabor to appoint Mike Crabtree to the Marion Board of Adjustments. All voted yes.

Motion by Darrin Tabor, second by Donnie Arflack to appoint B.J. Minton to the Marion Recreation, Tourist and Convention Commission. All voted yes.

The city attorney gave the second reading of ordinance #18-09, entitled, "An Ordinance of the City of Marion, Kentucky, amending ordinance #01-23 to rezone property at 105 Old Morganfield Road from R-3 Residential to R-3 w/HMO Residential 3 Manufactured Home Residential". Motion by Phyllis Sykes, second by Dwight Sherer to adopt said ordinance with vote being as follows: Phyllis Sykes yes, Darrin Tabor yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Sallin yes, and Mike Byford yes. Motion carried.

Council member Dwight Sherer introduced ordinance #18-08, entitled, "An Ordinance relating to the Tax Levy for the year of 2018, City of Marion, Kentucky". The city attorney gave the first reading of said ordinance.

OTHER BUSINESS

Council member Phyllis Sykes reported that someone had complained to her about the number of commercial trucks using Country Club Drive daily as a bypass around Marion. The utility director, Brian Thomas, stated the commercial traffic has greatly declined since the passage of the new city ordinance. The police chief, Ray O'Neal, said most of the trucks that use the road are agricultural, which are allowed under the law.

Council member Darrin Tabor stated the city/county park needs to address a need for additional cameras. The city administrator stated he would express this concern to Wes Hunt.

Council member Donnie Arflack suggested increasing the Tourism rent for revenue enhancement.

Council member D'Anna Sallin had concerns with the nuisance property located at East Gum Street and property located at South Yandell Street.

Council member D'Anna Sallin stated the bridge at the city/county park was a safety issue and needed to be looked at.

Council member D'Anna Sallin said there was litter at the park pavilion.

Council member Mike Byford stated the crosswalk by the Court House on Bellville Street was not working.

Council member Donnie Arflack asked the utility director if he could provide a bigger map for the fire hydrants. Mr. Thomas stated he had completed an assessment of all 247 city fire hydrants and mapped out the dysfunctional hydrants for firefighters. He said 28 weren't working, which was lower than expected.

ADJOURNMENT

There being no further business to come before the council, meeting was adjourned at 7:35 p.m.

JARED BYFORD, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

**Meeting of the Marion City Council
Special Called Meeting
August 27, 2018**

A public hearing was held on August 27, 2018 at 5:00 p.m. Mayor, Jared Byford, announced the public hearing to receive input on proposed 2018 tax rates on real property. Former Marion Mayor Michael Alexander was present at the public hearing to give his input on the 4 percent increase tax revenue on real property. He stated he was against the tax increase based on the council, still asking taxpayers to give more, while the city continues to hand out money for two countywide feeding programs, and cutting out the leaf collection service. He stated he was ok with a tax increase as long as it's used for city services, he added that this was the reason people live in the City, to have those extra services provided. The utility director, Brian Thomas, said the state had changed the laws on composting; therefore, the continued cost to have someone meet the requirements would exceed financial limitations. The mayor stated he has had conversations with the jail about a solution that would maintain the service. The public hearing was closed at 5:05 p.m.

The Marion City Council met in special session August 27, 2018 at 5:05 p.m. with Mayor Jared Byford presiding. Council members present were Phyllis Sykes, Darrin Tabor, Donnie Arflack, D'Anna Sallin, and Mike Byford. Council member Dwight Sherer being absent. City employees in attendance were as follows: Adam Ledford, Melinda Gipson, Pam Enoch, Terri Hart, Brian Thomas, and the City attorney. A public sign-in sheet is attached and made part of these minutes.

GENERAL GOVERNMENT

The City attorney gave the second reading of ordinance #18-08, entitled, "An Ordinance relating to the Tax Levy for the year of 2018, City of Marion, Kentucky". Motion by Mike Byford, second by Donnie Arflack to adopt said ordinance with vote being as follows: Phyllis Sykes yes, Darrin Tabor no, Donnie Arflack yes, D'Anna Sallin no, and Mike Byford yes. Motion carried.

The water bill for Wayne and Susan Pritchard, residents at 403 North Maple Street, was brought back to council for discussion. Council member Phyllis Sykes stated the concern that if the city begins as practice of adjusting bills then the City is opening up for everyone expecting the same kind of treatment. Council member Darrin Tabor agreed that you can't treat anyone any different from any other customer. Council member D'Anna Sallin suggested giving back a one-time environmental fee of eight dollars should not be an issue. After a brief discussion, council member Darrin Tabor suggested having the City administrator, Adam Ledford, check on adjusting the minimum environmental fee. The city administrator indicated that due to the joint agreement with the KRL for project loan financing he would have to see if the City could change the fee structure.

ADOURNMENT

There being no more items on special agenda; meeting was adjourned at 5.27 p.m.

JARED BYFORD, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

Gas Used **8/31/2018**

Adm.	\$0.00
Police	\$690.55
Street	\$0.00
Fire	\$50.36
Water Plant	\$220.97
Maint.	\$524.06
Sewer Plant	\$110.81
Sewer Maint.	\$514.69
Utility Dir.	\$0.00
Planning	\$72.84
TOTAL	\$2,184.28

CITY OF MARION, KENTUCKY
FINANCIAL STATEMENT
September 2018

	<u>Balance Aug 1</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance Sept 1</u>
General Fund	\$ 130,534.15	\$ 195,523.20	\$ 206,721.47	\$ 119,335.88
Municipal Aid Fund	\$ 119,637.84	\$ 22,505.32	\$ 997.64	\$ 141,145.52
LGEAF Mineral Severance	\$ 1,241.41	\$ 0.26		\$ 1,241.67
Operation & Maintenance Fund	\$ 22,548.28	\$ 90,049.16	\$ 101,915.85	\$ 10,681.59
Sewer Fund	\$ 19,151.03	\$ 42,138.12	\$ 53,490.93	\$ 7,798.22
*Consumer Deposits	\$ 8,231.22	\$ 800.07	\$ 2,100.00	\$ 6,931.29
Env. Assess. Building Fund	\$ 159,549.94	\$ 28,212.41		\$ 187,762.35
*1988 Sinking Fund	\$ 22,121.30	\$ 2,450.39		\$ 24,571.69
*1993 Sinking Fund	\$ 43,244.62	\$ 2,920.75		\$ 46,165.37
Waterline Sinking Fund	\$ 19,370.82	\$ 5,500.36		\$ 24,871.18
*1988/93 Reserve Fund	\$ 6,418.92	\$ 0.06		\$ 6,418.98
Sewer Project R & I	\$ 16,177.63	\$ 4,000.00		\$ 20,177.63
Police Drug & Alcohol	\$ 2,092.46			\$ 2,092.46
*Revolving Loan Fund	\$ 257,857.77	\$ 6,251.92		\$ 264,109.69
Rest. & Motel Acct.	\$ 39,925.21	\$ 23,833.78	\$ 57,683.31	\$ 6,075.68
Main Street Acct.	\$ -			\$ -

INVESTMENTS

General Fund-----	\$ 487,247.96
General Project Account-----	\$ 60,009.32
Insurance Fund (Street Dept. 9,593.18)-----	\$ 9,593.18
Municipal Aid Fund-----	\$ 8,383.71
*Consumer Deposits-----	\$ 80,104.26
Operation & Maintenance Fund-----	\$ 30,000.00
1969 Replacement & Improvement Fund-----	\$ 170,370.78
1969 Reserve Fund-----	\$ 54,000.00
*1988 Reserve Fund-----	\$ 50,000.00
Police Equipment Fund-----	\$ 70.37

LOANS

1988 Loan-----	\$ 255,000.00
1993 Loan-----	\$ 374,000.00
Sewer Project-----	\$ 330,008.01
City Hall Lease-----	\$ 630,000.00
Land Lease-----	\$ 31,123.36
Main Street Waterline-----	\$ 958,798.45
New Sewer Plant-----	\$ 293,445.00

*Restricted Funds

**Semi-restricted Fund

Respectively submitted,

Melinda Gipson
 Melinda Gipson, Treasurer

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